

IAITAM Membership, Course and Certification Fees

2008/2009 Membership Levels*

Membership	Individual	Corporate	Provider Member**
Fee	\$365	\$2,240	\$2,990
Benefits	<ul style="list-style-type: none"> Enhanced professional credibility Discounted IT Asset Management Training & Seminars Access to IAITAM "Members Only" forum Access to Member's only ITAM content on IAITAM Website Job services, including access to Job Bank, resume review and the option to post on the website Annual Conference discounts Access to IAITAM Arbitration / Mediation Expertise Membership Certificate Free ITAK Subscription Individual Memberships are not transferable from one to another within a corporation 	<p>All individual benefits plus those listed below:</p> <ul style="list-style-type: none"> One complementary copy of Employee Awareness Program and Best Practice BluePrint Enterprise-wide access to Member Portion of IAITAM website Once IAITAM certified, access to email and telephone project reviews and advise as well as additional services subject to availability for up to eight hours annually Ability to post job openings on the website Reduced rates for Executive IT Asset Management briefings Enterprise wide discount for Annual Conference attendance Membership Plaque Discounted open and private onsite training for the enterprise or individual 	<p>All the benefits of the Individual, Corporate membership, plus:</p> <ul style="list-style-type: none"> Ability to field questions from members regarding products and services Opportunity to display sales materials during IAITAM courses Joint Marketing opportunities, focused on the target marketplace such as joint web seminars, news briefs and Provider Member news items posted to the IAITAM website and in the IAITAM email newsletter Discounted exhibitor and sponsorship opportunities at the IAITAM Annual Conference & Exhibition Opportunity for group promotions Recognition of industry expertise through ITAK article submissions published quarterly online and in print to an audience of over 40,000 Link to Provider website on IAITAM's site to showcase your asset management product or services and Provider Member IAITAM Logo for your site Facilitated communication between Provider Members and other vendors of products and services

All Member Organizations will be published on the IAITAM Website – If you wish to opt out of this publication, please notify IAITAM in writing at info@iaitam.org. No contact information will be noted.

*All memberships are on an annual basis and are non-refundable

**Software Publisher/Hardware Manufacturer/Consultant

2008/2009 Course and Certification Exam Fees***

Membership	Individual	Corporate/Provider		Non-Member			
		IAITAM Location	IAITAM Location	On-site: Up To 10 Attendees	On-site: 11-20 Attendees	IAITAM Location	On-site: Up To 10 Attendees
Certified Software Asset Manager (CSAM)	\$1,550	\$1,245	\$8,750	\$14,950	\$1,690	\$11,835	\$20,275
Certified Hardware Asset Management Professional (CHAMP)	\$1,550	\$1,245	\$8,750	\$14,950	\$1,690	\$11,835	\$20,275
Certified Information Technology Asset Manager (CITAM)	\$2,950	\$2,495	\$17,500	\$29,950	\$3,120	\$21,850	\$37,450
Certification Exam Fee	\$250			\$500			
Virtual IBPL Advanced Training Courses* *Price per course, includes respective IBPL Volume				\$995			

***For on-site courses with over 20 attendees or outside the continental U.S. contact info@iaitam.org for pricing.

All fees are subject to change.

IAITAM Course Schedule

2008 Course Schedule

Course	Dates	Location		Course	Dates	Location
CSAM	December 8-10	Orlando, FL		CHAMP	December 10-12	Orlando, FL

Virtual IBPL Advanced Training Courses*

Acquisition Management Advanced Training

Asset Identification Advanced Training

Communication and Education Advanced Training

Compliance & Legislation Advanced Training

Disposal Management Advanced Training

Documentation Management Advanced Training

Financial Management Advanced Training

Policy Management Advanced Training

Project Management Advanced Training

Vendor Management Advance Training

*The Virtual IBPL Advanced Training Courses consists of the following:

- Respective IAITAM Best Practice Library Volume
- Workbook containing Advanced Training Slide Presentation and Roles and Responsibilities Buy-in Exercise
- CD containing respective volume Templates, Workflows, Diagrams and Whitepapers
- CD containing instructor-led presentation of training materials
- IAITAM instructor support for attendee questions

The two publications and CDs contain essential information covered in the class and will provide the attendee with specific Acquisition information that can be further utilized in the attendee's organizational environment.

Visit www.iaitam.org/Events.htm for an up-to-date list of courses.

IAITAM 2009 Course Schedule

January							February							March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				
Course	Date	Location					Course	Date	Location					Course	Date	Location				
CSAM	January 12-14	Orlando, FL					CITAM	February 2-6	Las Vegas, NV					CITAM	March 2-6	Orlando, FL				
CHAMP	January 14-16	Orlando, FL												CSAM	March 9-11	Orlando, FL				
CSAM	January 12-14	Las Vegas, NV					CSAM	February 9-11	Las Vegas, NV					CHAMP	March 11-13	Orlando, FL				
CHAMP	January 14-16	Las Vegas, NV					CHAMP	February 11-13	Las Vegas, NV					CSAM	March 9-11	Chicago, IL				
CSAM	January 26-28	San Diego, CA					CSAM	February 23-25	Dallas, TX					CHAMP	March 11-13	Chicago, IL				
CHAMP	January 28-30	San Diego, CA					CHAMP	February 25-27	Dallas, TX					CITAM	March 23-27	Dallas, TX				
CSAM	January 26-28	Washington DC																		
CHAMP	January 28-30	Washington DC																		

April							May							June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4						1	2		1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				
							31													
Course	Date	Location					Course	Date	Location					Course	Date	Location				
CSAM	April 20-22	Las Vegas, NV					CITAM	May 11-15	Las Vegas, NV					CSAM	June 8-10	Dallas, TX				
CHAMP	April 22-24	Las Vegas, NV					CSAM	May 18-20	Las Vegas, NV					CHAMP	June 10-12	Dallas, TX				
CITAM	April 27-May 1	Washington DC					CHAMP	May 20-22	Las Vegas, NV					CSAM	June 8-10	Chicago, IL				
CSAM	April 27-29	Sacramento, CA					CSAM	May 18-20	Orlando, FL					CHAMP	June 10-12	Chicago, IL				
CHAMP	April 29-May 1	Sacramento, CA					CHAMP	May 20-22	Orlando, FL					CITAM	June 15-19	Chicago, IL				

Visit www.iaitam.org/Events.htm for an up-to-date list of courses.

Membership, Course and Certification Terms and Conditions



International
Association of
Information
Technology Asset
Managers, Inc.

GENERAL INFORMATION

Course Prerequisites

The CSAM or CHAMP courses are recommended prerequisites to the CITAM course. The CSAM and CHAMP courses set the groundwork for the CITAM course and provide the student with the necessary foundation to begin an IT Asset Management program.

Class Hours

CSAM classes commence Mondays at 9:00 a.m. Certification testing starts Wednesday morning at 9:00 a.m. CHAMP courses commence Wednesdays at 1:30 p.m. and certification testing starts Friday at 1:30 p.m. CITAM classes commence Mondays at 9:00 a.m. Certification testing starts Friday morning at 9:00 a.m.

Certification Examinations

The certification examination is administered on the final day of the course. Results are pass/fail. Students must achieve an 85% to pass. Certification exam results are provided to the examinee. Employers requesting certification test results must request the results through the student or a release must be signed by the student taking the certification test authorizing IAITAM to release the student's test results.

Payment

Purchase Order: Terms = net due 30 days. Include a copy of PO with your Course and Examination Registration Form.

Check/Money Order: Make payable to IAITAM, Inc. and enclose with your Course and Examination Registration Form.

Credit Card: IAITAM accepts Mastercard, Visa, Amex, and Discover.

All course fees are to be paid in U.S. dollars. Payment for all courses is due upon registration. Course fees must be received prior to the start of the course.

Rescheduling and Cancellation Policy

Applies to all courses. Full refunds will be issued for course cancellations if received in writing by IAITAM at least 30 days prior to the start of the course. Refunds will not be issued for cancellations thereafter. Requests for a change of course registration dates or cancellations should be sent to IAITAM at 1137 S.R. 43 Suffield, Ohio 44260 or info@iaitam.org.

IAITAM reserves the right to cancel or reschedule any course. Normally, at least 30 days written notice will be provided to registered students. In the event of a course cancellation by IAITAM, any payment made for the cancelled course will be refunded or can be held for another course at IAITAM's discretion.

Force Majeure – IAITAM shall not be liable for any failure or delay in the hosting of a course if such failure or delay is caused by fire, flood, strike or other labor interruption, terrorism, war, riot, an act of God, an act of government, insurrection, civil disturbance or other cause beyond IAITAM's reasonable control.

Virtual IBPL Advanced Training: Subject to IAITAM Publishing LLC Terms of Use Agreement

Ways To Register: Online: www.iaitam.org

Phone: 1(866) 9IAITAM

Mail: IAITAM, Inc.

Fax: 1(330) 628-3289

1137 State Route 43
Suffield, Ohio 44260

ON-SITE COURSES ONLY

Please contact IAITAM directly for information about on-site courses. An on-site specialist will contact you to discuss course dates, facilities, pricing, and any additional requirements.

On-site courses to be held in the United States must be scheduled at least 60 days in advance of the start of the course.

On-site courses to be held outside of the United States must be scheduled at least 90 days in advance of the start of the course.

50% of the on-site course fee is due upon the scheduling of the course, with the balance due 30 days prior to the commencement of the course.

Course fees do not include related travel expenses for IAITAM trainer(s). Travel expenses will be billed within 30 days of the end of the course and are due within 10 days of receipt of same.

All certificates for students passing the certification exam will be issued to a single contact within the organization for distribution.

A 50% cancellation/reschedule fee of the total on-site course fee will be assessed for any on-site course canceled/rescheduled within 30 days of the start of the on-site course.

For International travel, the instructor's airfare will be billed and payable when the course is scheduled along with the fifty percent (50%) payment due. All additional charges for lodging, meals and incidentals will be invoiced within thirty (30) days of the course completion.

PRIVACY POLICY

IAITAM acknowledges that in the process of teaching the courses students may reveal sensitive and/or confidential information about themselves or their respective organizations. IAITAM maintains the privacy of all students and their organizations and will only use a student's name and that of his/her organization with written permission of said student and organization. Students acknowledge and agree that information and examples revealed during the courses, whether confidential or not, may be used by IAITAM in an anonymous manner.

Membership, Course and Certification Registration Form



International
Association of
Information
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Managers, Inc.

PLEASE READ

1. Please be sure you understand ALL terms listed under "Membership, Course and Examination Terms and Conditions" on the previous page.
2. Incomplete forms might cause a delay in registration and the possibility of a class becoming unavailable.

I am using this form for the following purpose (check all that apply):

- Membership Registration Course Registration Certification Examination Registration

PRIMARY CONTACT INFORMATION

Name (Last)	(First)	Job Title
Company	Department	Phone Fax
Address		Email
City	State	Zip Code IAITAM Member # (if applicable)

MEMBERSHIP, COURSE AND CERTIFICATION REGISTRATION

Membership Type	Course Title	Location	Starting Date	Course Fee (US\$)	Certification Exam Fee (US\$)	Priority Code (if applicable)

PAYMENT METHOD

- Purchase Order (send copy with this form) MASTERCARD VISA AMEX DISCOVER
- PO # _____ Card Number _____ Expiration Date _____
- Check (make payable to IAITAM, Inc.) Cardholder Name _____
- Check # _____ Signature _____ Date _____
- Money Order (make payable to IAITAM, Inc.)

SECONDARY CONTACT INFORMATION (FOR CORPORATE AND PROVIDER MEMBERSHIP ONLY)

NAME (Last)	(First)	Job Title
Company	Department	Phone Fax
Address		Email
City	State	Zip Code IAITAM Member # (if applicable)

SPECIAL ACCOMODATIONS

Please indicate if you have any special needs that we can address to make your participation more enjoyable.